

Laxton Parish Council Correspondence Record

18 March to 18 April 2016

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on laxtonpc@btinternet.com or 07887 533057.

| Ref | Date Received | Attached? | From | Purpose of Correspondence | Additional Information |
|------------|----------------------|------------------|----------------------------|--|-------------------------------|
| 236 | 21 March | Yes | Environment Agency | March Humber Estuary Newsletter | |
| 237 | 22 March | Yes | ERNLCCA | Subscription Renewal Invoice and covering letter | |
| 238 | 22 March | No | Blacktoft Parish Council | Supporting Laxton Parish Council re pole at Cotness Corner, but confirming that Blacktoft residents not affected. | |
| 239 | 22 March | No | Laxton Village Hall | Notice of next Village Hall Committee Meeting, 11 th May | |
| 240 | 24 March | No | Dave Sachs, ERYC | Agreeing to install gully at Station and requesting further information on collapse in road. | |
| 241 | 30 March | Yes | ERNLCCA | Newsletter | |
| 242 | 30 March | Yes | ERYC | Consultation on Public Space Protection Order | Dog fouling order for Laxton |
| 243 | 4 April | Yes | ERYC, Development Services | Invite to Parish Council Planning Liaison Meeting - 6pm, Monday 13 June Goole | |
| 244 | 4 April | No | ERYC | Change in criteria to Safe & Sound Grant, which means that residents no longer need to be in receipt of a means tested benefit. To qualify for the grant residents need to be aged over 60 or disabled and be either a home owner, private tenant or housing association tenant. | |

| | | | | | |
|-----|----------|-----|---------------------|---|--|
| 245 | 5 April | Yes | Humberside Police | Latest newsletter. | |
| 246 | 6 April | No | Environment Agency | Informing that footpath closure from Cotness to Thornton Lands is as a result of EA investigation works as part of the Humber flood defence project. | |
| 247 | 8 April | No | ERYC | Statement of persons nominated to election for Police and Crime Commissioner. | |
| 248 | 11 April | No | Laxton Village Hall | Notification that the the Laxton 10K Run will be held on Wednesday 13th July 2016. | |
| 249 | 11 April | No | ERYC | Coastal Opportunities Gateway and East and North Yorkshire Waterways Partnership are hosting a funding workshop aimed at coastal, rural and riparian groups and businesses. 18 May, Bridlington. | |
| 250 | 14 April | No | Northern Powergrid | Confirming that NPG have assessed the site and will liaise with > landowners to obtain permissions for our staff to enter > their land and to reposition the pole and overhead line on their land. Negotiations expected to be complete in June this year and they will then release the scheme to the connections design team for the final design to be completed. If it is released in June, our team should be able to complete the design in July or August with site works a possibility for the last quarter of 2016 or first quarter of 2017. | |
| 251 | 14 April | No | ERYC | Notification of Approval of App Ref 16/00758/PLF - Erection of conservatory to side, Church View Chapel Lane Laxton East Riding Of Yorkshire DN14 7TT | |

Humber – keeping you informed

March 2016

This newsletter provides an update on work taking place and/or planned to help reduce the risk of flooding to people and properties around the Humber estuary.

Surveying the estuary's bed

The channel in the Humber is very dynamic as large amounts of sediment within the estuary are repeatedly reworked by wave action, tides and other currents. Since February, our Geomatics Team have been surveying the bed of the estuary from the Humber Bridge up to Boothferry Bridge on the Ouse and Keadby on the Trent. This is one of the most dynamic areas of the estuary. We'll use this data to better understand how the estuary is changing, helping us to manage the risk of erosion, to map changing habitats and to better understand interactions in the estuary system. We are using the boat in the below picture to undertake the survey. The survey data capture will be completed in April.



We are also starting a project to build a new water level model of the estuary. We will investigate the extreme still water levels around the estuary, the interconnectivity of water levels, and the affects of waves and surges on water levels.

North bank

Hull Frontages: The tidal flood defences protecting the city of Hull and the adjacent surrounding area form a complicated system that has developed over many years. In 2008 the Humber Flood Risk Management Strategy identified that some of these defences required further investigation into their condition and the level of protection they offer.

Our survey work and updated flood modeling has identified which defences we need to focus on along the city frontage. We are looking to deliver a programme of improvement works, in collaboration with landowners. We have, therefore, started to talk to those with an interest in improving these defences to understand what the best solutions might be and securing the necessary funding to enable works to start.

We hope to have all necessary approvals in place by summer 2017 to enable works to start early 2018. The expectation is that construction works will take approx 3 years to complete. Linked to this project to improve the Humber defences in Hull, we must create additional habitat areas to ensure we continue to meet the demands of environmental legislation.

Hull River Defences Package: We are planning on improving the river defences through the city of Hull, so that they continue to provide long term protection from the risk of flooding from the River Hull. We are working in partnership with Hull City Council to seek funding opportunities with the aim of providing a scheme which will contribute towards growth and regeneration on the river front in the city. The business case for the scheme has been submitted and we hope to have financial approval in place by the end of April. We are working with our contractor to develop a programme for the construction work and expect to be starting work on site this summer.

Albert Dock: During the tidal surge in December 2013, the Humber Estuary overtopped the dock side at Albert Dock in Hull, flooding 300 properties. Construction of 1.6 kilometres (1 mile) of permanent walls started in November 2014 to replace the temporary defence installed after the flooding and these walls were completed in July 2015. Sealing up of Dunston Culvert (a redundant Yorkshire Water drain) was completed in September and the Trans Pennine Trail was re-opened at the end of October 2015. All reinstatement works were completed in mid December 2015.



An aerial view of some of the new flood walls at Albert Dock

South bank

South Ferriby: Plans are progressing well for the refurbishment of the tidal doors at Ferriby Sluice, West Drain and East Drain. We have now placed the order for the tidal doors with a specialised timber door supplier. We have also started consultation with Historic England as the tidal lock, sluice gates and West Drain structures are a designated Scheduled Ancient Monument. This means that the site is a national important archaeological site. Changes are allowed to monuments but they should be protected for future generations. Expected installation of the tidal doors is summer 2016 dependent on weather.

We are continuing to progress the scheme to improve approximately 2km (1.2 miles) of tidal flood banks at South Ferriby. Ground investigations along the existing flood embankment are due to take place in April 2016. These are routine site investigations as part of the scheme which assesses the ground conditions of the embankment. We have had further constructive meetings with local councillors, North Lincolnshire

customer service line
03708 506 506

incident hotline
0800 80 70 60

floodline
0345 988 1188
0845 988 1188

www.gov.uk/environment-agency

Council and CEMEX, who are supporting us with their local knowledge. We are on programme to complete construction in 2019. Changes in programmes are always possible, but we are committed to delivering the best scheme we can for South Ferriby and Winteringham Ings. We are also continuing discussions with beneficiaries on future contributions to the overall scheme.

Port of Immingham: We continue to work closely with both North East Lincolnshire Council (NELC) and Associated British Ports to develop a scheme to reduce the risk of flooding to the port, national infrastructure and adjacent community. NELC are leading the project whose consultants are currently producing a business case due to be submitted in April. The business case should secure the government funding contribution of £2.5 million. Current programme is to replace the port's tidal lock doors in spring/summer 2017. NELC continues to explore other funding possibilities through the Greater Lincolnshire and Humber Local Enterprise Partnerships and EU funding streams.

Killingholme Marshes: We are progressing a scheme to stabilise a short section of flood defence near to Killingholme Haven. We expect that this work will be completed by summer 2016.

Keadby terminal outfall sustainment scheme: Keadby terminal outfall [pumping station and gravity sluice] plays a key role in managing the drainage of the River Torne and associated watercourses. The outfall was completed in 1938 and has been refurbished a number of times. However, the pumping station has exceeded its design life with a significant number of components now obsolete and increasingly subject to breakdowns. By current standards the pumping station has a large carbon footprint, is inefficient to operate and is non compliant with the Eel Regulations and Water Framework Directive. A comprehensive solution is required to sustain the operational capability of the terminal assisted outfall into the future.

Supported by the recommendations of the Isle of Axholme Strategy, the project consists of 2 elements:

- Interim capital maintenance; an essential package of measures to ensure the asset continues to operate effectively over the next 5 years. Key items are replacement of 2 pump engines and refurbishment of other critical components. This work started in March and will be completed over a period of 9 months.
- A longer term sustainment scheme; this will consist of a major refurbishment or replacement of the existing asset over the next 5 years. The current focus of this work is option investigation aiming to identify a preferred option that addresses all project objectives. A business case is programmed to be delivered within the next 12 months with detailed design and construction following. Scheme completion is planned by 2021.



Keadby pumping station



Pumps inside Keadby pumping station

Isle of Axholme: We are continuing to work closely with the Doncaster East Internal Drainage Board, Isle of Axholme Water Level Management Board, North Lincolnshire Council and Doncaster Metropolitan Borough

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Council regarding the future management of the Isle of Axholme. There are currently 17 schemes within the Isle due for completion by 31 March 2021, of which one has already been completed. Collectively the work will help to manage flood risk for over 20,000 properties, 36 kilometres (22.4 miles) of critical infrastructure and over 46,000 hectares of agricultural land. A multi organisation governance structure has now been put in place to drive this important piece of work forward.

Burringham: After a summer of investment and engineering work, the majority of the new flood defence in Burringham has bedded in and is providing protection for the community. Huge metal piles were driven into the ground to provide a strong defence against flooding, and the final piece of work is to let the few remaining tiny gaps fill naturally. Over time the puddles seen behind the defence will disappear but currently during high tides we are still experiencing some minor seepage. The seepage is not a flood risk, and at most is likely to cause some inconvenience to those walking on the path or some puddles in the road. As a temporary measure, we have placed sandbags to restrict this minor flow and are currently looking at ways to control this seepage water.

Are you prepared for future floods?

Although flood defences reduce the likelihood of flooding, the risk can never be removed entirely. Flooding can happen at any time and we advise people to take simple practical steps to help reduce the impact of flooding to their homes or business.

- Make sure you are registered to our free flood warning service, Floodline.
- Get the most out of the service by registering the maximum 5 ways to receive flood warnings. Use a combination of mobile phone numbers, landlines and email addresses. Make sure your contact details are accurate - if you've moved house, changed mobile phone number or got a different email address, please let us know. Don't risk not getting the message. Check your registered details by calling Floodline on 0345 988 1188. To make a flood plan for your home call Floodline or visit www.gov.uk/floodsdestroy

Contact

If you have any questions, please contact our national customer contact team on 03708 506 506 (landlines are charged the same as a local geographic call but mobiles may vary) or email enquiries@environment-agency.gov.uk. Alternatively, visit www.gov.uk/flood or call Floodline on 0845 9881188 or 0345 9881188. Follow us on Twitter [@EnvAgencyAnglia](https://twitter.com/EnvAgencyAnglia), [@EnvAgencyYNE](https://twitter.com/EnvAgencyYNE) or [@LincsOpsEA](https://twitter.com/LincsOpsEA)

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Invoice No: ERN15/441
Date: 7 March 2016

Suite 8
Waters Edge Business Centre
Maltkiln Road
Barton upon Humber
DN18 5JR

Tel: 01652 661617
Email: enquiries@ernllca.info
VAT: 135 6809 00

To: The Clerk
Laxton PC
3 Ruskin Way
Brough
East Yorkshire
HU15 1GW

| Description | Amount | VAT Rate | VAT | TOTAL |
|-------------------------------------|--------|----------|-----|--------|
| Membership fees 1/4/2016-31/03/2017 | | | | |
| ERNLLCA | 236.00 | 0.00% | | 236.00 |
| NALC element | 15.72 | 0.00% | | 15.72 |

Sub Total: 251.72

VAT: 0.00

PAYMENT NOW DUE

TOTAL: £251.72

REMITTANCE ADVICE (this slip *must* be returned with payment)

This box for ERNLLCA use only

| | | | |
|------------|-----------|--------|--|
| Client: | Laxton PC | Rec'd: | |
| Invoice: | ERN15/441 | Bank: | |
| Total Due: | £251.72 | Ref: | |
| Code: | 2001 | C No: | |

Please detach and send with payment to: Suite 8
Waters Edge Business Centre
Maltkiln Road
Barton upon Humber DN18 5JR
****Invoice Number *MUST* be quoted on all electronic payments to Co-operative Bank only**
Sort
Code: 08-90-84
Account
No: 68450508

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ERNLLCA

East Riding and Northern Lincolnshire
Local Councils Association

7 March 2016

To all member councils

Dear colleagues

Attached is your council's membership invoice for 2016/2017. You will note that the ERNLLCA element of your fee has increased by approximately 2% other than where there has been a change in the electorate figure. We are very conscious of the hardships facing councils but inevitably our costs have risen albeit that a great deal of effort goes into managing those costs and exploring means by which additional income can be generated.

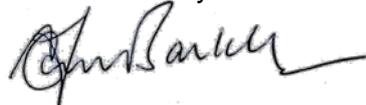
The second element of your membership fee is that charged by the National Association of Local Councils. This increase stands at just under 18% and was set at the Annual General Meeting of the national body arising out of the loss of an income stream. I wish to assure you that ERNLLCA's Executive Committee was vehemently opposed to this size of increase and our delegates to NALC's Annual General Meeting, and others, argued against an increase proposal but were out-voted.

ERNLLCA's unenviable role is now to collect the NALC fee and forward the relevant sum to London.

If you have any views to express about this size of increase, please feel free to make those views known to NALC.

Please do not make electronic payment of membership fees before 1 April 2016.

Yours sincerely



Alan Barker
Executive Officer

ERNLLCA

East Riding and Northern Lincolnshire
Local Councils Association

Newsletter

March 2016

CiLCA success

Congratulations to Brian Brooks, Clerk to Cadney cum Howsham Parish Council on attaining the Certificate in Local Council Administration. Brian joins the growing band of professionally qualified Clerks in the ERNLLCA area.

Give parish and town councils the right to appeal planning decisions

A national petition calls on the Government to introduce a limited third party right of appeal by giving parish councils a right to appeal planning decisions to the Planning Inspectorate. If 10,000 signatures are collected, the Government will have to respond. If 100,000 signatures are collected, the petition will be considered for debate in Parliament.

You can add your signature at <https://petition.parliament.uk/petitions/110489>

Section 137

The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of **section 137 (4) (a) of the Local Government Act 1972 for 2016-2017 is £7.42.**

This is the amount that results from increasing the amount for 2015-2016 (£7.36) by 0.8% - the percentage increase in the retail index between September 2014 and September 2015, in accordance with.

Charles Arnold Baker – tenth edition

Member councils can obtain a discount on the tenth edition due to be published in the summer. Contact ERNLLCA for details.

Co-opted as Chair

In the run-up to the May 2015 elections ERNLLCA issued some general advice on electoral procedure and any subsequent co-options that may be necessary. Within that advice ERNLLCA stated that a co-opted councillor could not be chairman of the council. This was based on legal advice obtained by ERNLLCA.

It is now clear that this latter point was not legal advice but legal opinion. Therefore you should ignore the “advice” issued by ERNLLCA which we now know is unsafe.

Salary increase 2016/2017

Clerks have been asking about progress regarding the coming year’s NJC pay award. At this point in time ERNLLCA has not had a formal progress report but it is understood that there has been no movement since the employers’ side of the NJC offered a 1% increase, with a slightly higher offer for employees on the very lowest scale points.

As soon as ERNLLCA has more information, that will be passed on to member councils.

Transparency Code funding

In all, fifty-two parish councils, with an annual turnover of less than £25,000 per annum, have been allocated funding to assist them meet the requirements of the Transparency Code.

ERNLLCA has been informed that funding will continue to be available in 2016/2017 to help those councils which did not apply in 2015/2016. At this point in time we do not know how much will be available or if there are to be any changes to the qualification criteria. It is hoped that more will be known by the first week in April and councils will be advised in due course.

For those councils which did receive funding in 2015/2016, on-line checks will be carried out in the months to come to ensure that new websites are in place.

Pension changes

The National Insurance contribution rebate for contracting out of the state second pension (S2P) will come to an end in April as a consequence of the introduction of the single-tier state pension and the withdrawal of S2P.

For those councils whose employees are members of a pension scheme which is “contracted out” this will mean that council NI contributions for each employee will increase as will each employee’s NI contribution.

For those councils to whom this applies, the pension provider may well have been in touch about this and affected councils will have to consider the impact this may have on the budget.

Temporary Clerk

ERNLLCA is sometimes asked if it can provide details of locum Clerks who might be available to help councils. The Executive Committee has discussed this issue alongside its criteria for recommending third parties to assist councils.

It has been agreed that ERNLLCA’s policy will be that it can only recommend locum Clerks to member councils where that person is in “Possession of the Certificate in Local Council Administration or similar level qualification that permits membership of the Institute of Local Council Management”.

This is not to say that non-CilCA qualified Clerks cannot take on locum work and, from time to time, we will continue to alert councils to the fact that a council may be looking for someone to take on this role. However it is ERNLLCA’s intention to invite qualified, interested parties to join a ‘Locum list’ of Clerks.

April district Committee meetings

The dates, times and venues for the April round of meetings are as follows:

East Riding (North East): Tuesday 12 April at the Flamborough WI Hall, 7.30pm

East Riding (Central): Wednesday 13 April at Hessle Town Hall, 7.00pm

North East Lincolnshire: Thursday 14 April at Grimsby Town Hall, 7.00pm

East Riding (Holderness): Tuesday 19 April at Easington Community Hall, 7.30pm

East Riding (West): Wednesday 20 April at Howden Town Council offices, 7.30pm

North Lincolnshire: Thursday 28 April at Scunthorpe Civic Centre, 6.00pm.

Member councils may suggest items for inclusion in the agenda and any suggestions should be sent to the ERNLLCA office. If the agenda has already been sent out, the Chairman can be asked if he or she is willing to accept any late addition. Agendas and supporting paperwork will be sent out to councils and published on the ERNLLCA website. All councillors and clerks are welcome to attend although only two representatives of each member council may vote on any issue which has to be decided.

April's Quick Brief will centre on "Audit Changes and the clarified responsibilities for councillors which are to be published in a Code of Practice".

Issued by:

ERNLLCA, Suite 8, Waters Edge Business Centre, Maltkiln Road, Barton upon Humber, DN18 5JR

Tel: 01652 661617

Email: enquiries@ernllca.info

www.ernllca.info

THE EAST RIDING OF YORKSHIRE COUNCIL

THE ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014

**THE EAST RIDING OF YORKSHIRE COUNCIL
(LAND IN THE PARISH OF LAXTON)
PUBLIC SPACES PROTECTION ORDER 2016**

THE EAST RIDING OF YORKSHIRE COUNCIL (LAND IN THE PARISH OF LAXTON) PUBLIC SPACES PROTECTION ORDER 2016

The East Riding of Yorkshire Council (“the Council”) has under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the 2014 Act”) made the following Public Spaces Protection Order:

This Order comes into force on _____ 2016 for a period of three (3) years.

Offences

1. Fouling

If within the Parish of Laxton a dog defecates at any time on land to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission and a person who is in charge of the dog at the time fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless:-

- (a) he has reasonable excuse for failing to do so; or
- (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

2. Exemptions

- (a) If a person is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948, the provisions of this Order will not apply;
- (b) If a person has a disability which affects his mobility, manual dexterity, physical coordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he relies for assistance, the provisions of this Order will not apply.

For the purposes of this Order:-

- A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
- Placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be sufficient removal from the land;
- Being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces;
- “an authorised officer of the Authority” means an employee, partnership agency or contractor of the Council who is authorised in writing by the Council for the purposes of giving directions under the Order;

- Each of the following is a “prescribed charity”

Dogs for the Disabled (registered charity number 700454)

Support Dogs Limited (registered charity number 1088281)

Canine Partners for Independent (registered charity number 803680)

3. Penalties

(a) In accordance with the provisions of section 67 of the 2014 Act, a person who is guilty of an offence under this order shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale

(b) In accordance with the provisions of section 68 of the 2014 Act, a constable or an authorised person may issue a fixed penalty notice to anyone he or she has reason to believe has committed an offence under this Order

“authorised person” means a person authorised for the purposes of this section by the local authority that made the Order (or authorised by virtue of section 69(2) of the 2014 Act

GIVEN under the Common Seal of the East Riding of Yorkshire Council this
day of 2016

THE COMMON SEAL of THE EAST)
RIDING OF YORKSHIRE COUNCIL)
was hereunto affixed in the presence of:-)



EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 887700
www.eastriding.gov.uk

Stephen Hunt Interim Head of Planning and Development Management

By Email

Your Ref:

Our Ref: SH/SH061/DS

Enquiries to: Stephen Hunt

E-Mail: Stephen.hunt@eastriding.gov.uk

Tel. Direct: (01482) 391740

Date: 4 April 2016

Dear Sir/Madam

Town/Parish Council Planning Liaison Meetings 2016

I am delighted to invite you to the 2016 round of planning liaison meetings which have been arranged as follows:

1. **Tuesday 7 June 2016** - Room 1, County Hall, Beverley
2. **Thursday 9 June 2016** - Council Chamber, Bridlington Town Hall
3. **Monday 13 June 2016** - Goole Leisure Centre
4. **Thursday 16 June 2016** - Council Chamber, Skirlaugh Council Offices

We shall discuss:

- Recent National and Local Proposed Changes to Government Planning Guidance
- The Latest Position with the New Local Plan and with Neighbourhood Plans
- Electronic Working

This will leave adequate opportunity for you to raise items with us. If you know of any particular issues at this stage, please use the slip on the next page.

As you will recall from previous correspondence, from July 2016 the Planning Service will no longer be sending out paper plans to those who are still receiving them. Hopefully you are well underway in making alternative arrangements to view plans. Guidance for Town and Parish Councils is available on the Council website at [Planning for town and parish councils](#) which provides more detailed guidance on how the electronic systems operate.

Each meeting will commence at 6.00pm and finish by 8pm. Refreshments will be served from 5:30pm.

Cont'd 1 of 2



I would be grateful if you could complete and return the attached slip to me, either by post or e-mail to my MA Debbie Sutor, deborah.sutor@eastriding.gov.uk, before Friday 27 May 2016.

Yours faithfully



Stephen Hunt
Interim Head of Planning and Development Management

Name of Parish/Town Council

We intend to send(max 2) representatives to the Planning Liaison Meeting

aton

Please indicate any topics for discussion that you would like to see addressed:-



Protecting Communities, Targeting Criminals, Making a Difference

Parish/Town News Release

Howdenshire Update for April 2016

1. Priority

Issue: Youths causing annoyance around the areas of the Church and playing fields in Gilberdyke.

Throughout April, officers will continue to patrol the above areas on Clementhorpe Road to deter any potential anti-social behaviour. Anyone caught engaging in anti-social behaviour will be dealt with under the FAIRWAY process jointly with East Riding of Yorkshire Council. It is unlikely that any discretion will be shown.

2. Meetings

PCSO Simon Palmer will be holding a "Police Drop In" surgery at the Travelling Library, Gilberdyke Memorial Hall car park, Clementhorpe Road, Gilberdyke on the 27th April (16:30 to 17:30 hours).

3. Crimes in your area

- Copper cabling was stolen from a wind turbine near Spaldington.
- A secure cycle fastened to a post in the Hotham area was stolen.
- A pair of Nike trainers were stolen from outside a property in Bubwith.
- A secure shed in a yard in Newport was broken into.
- Entry was gained into a secure garden shed in Newport and items stolen.
- Electrical tools were stolen from a detached garage.
- Entry was gained into a building site in Gilberdyke and various items including a boiler were stolen.
- Approx 150 litres were siphoned from a lorry that was parked in a layby near North Cave.
- Entry was gained into a secure garden shed in Gilberdyke but nothing was taken.

4. News and Appeals

SHED AND GARDEN SECURITY

Lighter nights often means criminals are on the prowl for easy pickings from gardens, sheds and garages. As the weather warms up, we all spend more time outside, but we all also get a bit lax about leaving our property around and locking our sheds and garages when we use them.

Opportunist criminals are always on the lookout for bikes, tools, sports equipment and fishing tackle in sheds and garages, as well as in gardens.



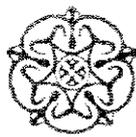
Protecting Communities, Targeting Criminals, Making a Difference

Parish/Town News Release

So if you haven't assessed your security for some time then we would urge you to look at your sheds, garages and outbuildings and see how secure they really are. Do you need a better lock, an alarm, lighting, or even CCTC? Below are some areas to consider:

- Make sure your shed or garage is secured with a good quality lock.
- Keep back gates locked when not used.
- Do you have security/motion sensor lights? They can be a great deterrent if your home or garden is secluded from street lighting.
- Loop a strong chain through the handles of your garden tools and connect the ends with a strong padlock. If possible, fix a large metal eyelet to part of the shed frame and loop the chain through it. Alternatively consider installing a lockable storage cupboard within your shed/garage to store valuable items in, as this will also form a second line of defence to thieves.
- As well as protecting property in sheds and garages, you can also stop thieves stealing plants by using heavy plant pots which will be less desirable to walk off with.
- Many shed windows are never used, if this is the case – why not screw them shut. Fitting mesh or steel bars across the window from the inside allows light to enter but means the thief has to go to a lot of trouble to remove them. Replace broken glass with laminated glass.
- If you have a household alarm consider extending it to cover your outbuildings or fit a bespoke shed/garage alarm.
- Check your home contents policy to see if you are covered in the event of a break-in.
- If you have an expensive bicycle or motorbike, make sure you have a good quality lock securing it when it is not being used.
- For reference record a description and add photographs of your cycles, golf clubs, fishing equipment, tools and any other valuable property on www.immobilise.com

Finally when you're out in your garden, ensure your house is secure to prevent sneak in burglars from taking advantage of an open door or window.



EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 887700
www.eastriding.gov.uk

Stephen Hunt Head of Planning and Development Management

Mr Alan Bravey
3 Ruskin Way
Brough
East Riding of Yorkshire
HU15 1GW

10th March, 2016

Our Ref: SMR/HEYWOODS/SWWTPF
Your Ref:
Contact: Mr Stephen Robinson
Direct Line: (01482) 393726
Email Address: stephen.robinson@eastriding.gov.uk

Dear Mr Alan Bravey

Re: The Sixpenny Wood Windfarm Tree Planting Fund

I write further to my letter of 25th August 2015 within which I provided you with information regarding the Sixpenny Wood Windfarm Tree Planting Fund. I wish to take this opportunity to update you on the progress of the fund, including the outcome of last September's Grant Panel meeting, and to let you know that should your Parish Council be interested in developing an application under this fund, that the deadline for submissions this year is at the end of July.

At the Grant Panel meeting in September, it was agreed to award a provisional total of £6,150 worth of grants to tree and hedgerow projects within a 5-km radius of the windfarm development. Other projects that the Grant Panel agreed not to support were deferred, giving the applicants the opportunity to re-submit proposals for the second round of grant awards in 2016-2017. There is £23,850 remaining in this fund and therefore a second round of grant applications is now open.

I can inform you that we have already started to receive expressions of interest from those considering making new grant applications to this fund from landowners wanting to develop tree, woodland and hedgerow planting activity on their land. We continue to welcome applications from both private and public organisations, including Town and Parish Councils, who wish to take advantage of the funding available. I therefore take this opportunity to inform you that the deadline for the submission of applications for the second round of grants this year is **31st July 2016**. I enclose a copy of the grant programme Guidance Note for your interest.

If it is your intention to apply for a grant under this scheme, I look forward to hearing from you soon. Should you require any further information or help regarding the details that you need to submit as part of your application, or the fund in general, please do not hesitate to contact me. I will continue to update your Council on the progress of this grant programme in due course.

The Sixpenny Wood Wind Farm Tree Planting Fund

Guidance Note for Applicants

Introduction & Scope

The Sixpenny Wood Wind Farm Tree Planting Fund is open to private and public landowners for the purposes of delivering tree planting activity in the vicinity of the Sixpenny Wood Wind Farm development. For the purposes of this fund, tree planting shall be interpreted to include the following.

- Establishing new areas of native woodland
- Creating new native hedgerows
- Planting new clusters of individual native trees

It is the intention that projects supported under this fund will be significant in scale, rural in nature and offer wide benefits to the local area. We do not envisage the fund to support work in domestic gardens.

Grant Awards

The fund will award grants of no greater than £4,000 to each successful application. However, this amount may be greater in exceptional circumstances where it can be fully justified by the applicant. There is no restriction on multiple applications for separate schemes from the same landowner, but please be aware that it is our intention to distribute the benefits of the Sixpenny Wood Wind Farm Tree Planting Fund as widely as possible throughout the area surrounding the wind farm development.

Prioritising Applications to Receive Funding

All schemes submitted to the Sixpenny Wood Wind Farm Tree Planting Fund will be prioritised in relation to their proximity to the development. It is envisaged that proposals forthcoming shall be within an approximately 5km radius of the Sixpenny Wood Wind Farm site.

Once the schemes have been prioritised, they will be considered against a series of criteria to ensure that applications seek to maximise the benefits that the funding can bring to the wider area.

Funding Criteria

Each scheme will be considered on its merits and in accordance with a set of criteria based on the following factors: -

- Deliverability
- Value for Money
- Benefits/Outcomes
- Sustainability

Fulfilling the Criteria

The schemes should attempt to comply with all, or some, of the following criteria against which they shall be considered.

- That the scheme is of sufficient scale to make a beneficial impact to the area.
- That any tree planting activity comprises of solely native species appropriate to the area
- That the scheme will deliver a clear benefit for wildlife (i.e. species and habitats)
- That the scheme will deliver a clear enhancement to the local landscape
- That the scheme offers a screening benefit, preferably from a public highway or other public right of ways, or from a settlement

Schemes are not expected to fulfil all of these criteria, but applicants should bear in mind that the funding will be awarded on a competitive basis, and that those schemes that can demonstrate the maximum benefit are more likely to receive support.

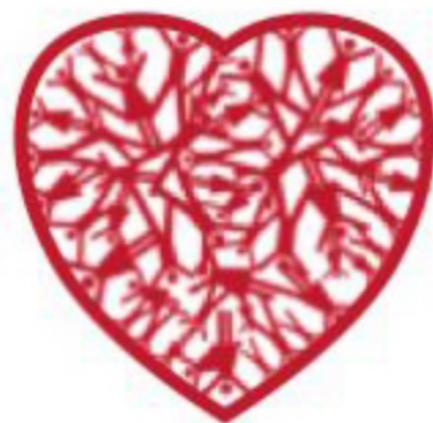
Evaluating Schemes

Where there are sufficient funds to do so, all suitable schemes will be supported where demonstrable benefits can be identified in accordance with the above criteria. A small, informal grant panel will be organised to oversee the evaluation of projects, and this panel will be made up of representatives of the local authority, environmental organisations and local Parish Councils.

Please note that should the fund be over-subscribed, some schemes which fulfil the above criteria will inevitably not be able to receive funding. Again, the grant panel will have the duty of deciding how to prioritise schemes received. Unsuccessful applications will be recorded on file should further funding become available in the future.



VETS



Village Emergency Telephone System

**In a cardiac emergency always dial 999.
If you need extra help call 01430 236202**

LAXTON PARISH COUNCIL
ALLOTMENT TENANCY AGREEMENT

THE TENANCY is subject to the provisions of the Allotments Act 1908 to 1950 and also the following conditions:

A. The Tenant will:

- A.1. Use the Allotment Garden as an allotment Garden only and for no other purpose. This means wholly or mainly for the production of garden flowers, vegetable or fruit crops for consumption by the tenant and his/her family.
- A.2. Keep the soil clean and free from noxious contaminants, livestock carcasses, and weeds, and in a good state of cultivation and fertility.
- A.3. Keep every hedge that forms part of the boundary of the Allotment Garden properly cut and trimmed, and keep in good repair all fences, gates and sheds.
- A.4. Allow all officers, members and duly authorised representatives of the Council to enter and inspect the Allotment Garden.
- A.5. Maintain all shared paths between the Allotment Garden and any neighbouring allotment. Each tenant is responsible for half of the width of shared paths.
- A.6. Pay rent at the rate determined by the Council on the 1st April for each year, or as soon as possible thereafter.

B. The Council will

- B.1. Endeavour to treat tenants in a fair and reasonable manner.
- B.2. Prior to the start of a tenancy, ensure that the Allotment Garden is free from rubbish and litter and that the soil has been cleared of weeds and has been cultivated to a reasonable state.
- B.3. Give suitable consideration for applications to temporarily underlet, assign or part with the possession of the Allotment Garden or any part of the garden based on the individual circumstances of each application.
- B.4. Pay Drainage Rates as required under the Land Drainage Act 1991.
- B.5. Maintain an Allotments Committee comprising of members of the Council and two tenants of the Allotments (nominated by the tenants) to ensure the proper management

of the allotments in the best interests of the allotments tenants, aspiring tenants and the taxpayers of Laxton.

B.6. The Committee has the following terms of reference:

- i. To advise the Council on:
 - a. Any matter relating to the proper maintenance of the allotments.
 - b. Letting policy, including such matters as eligibility, multiple tenancy, exclusion, termination of tenancy.
 - c. The appropriate Annual Rent for allotments.
 - d. Any matter which might disadvantage or cause nuisance to the tenants.
 - e. Any matter which might lead to the termination of a tenancy.
- ii. To carry out the following:
 - a. To ensure that the allotments are used for their intended purpose and no other.
 - b. To ensure that the site and the plots are maintained and in good order.
 - c. To inspect the allotments in Spring and in Autumn.
 - d. To review the tenancy agreements from time to time and suggest amendments as is appropriate
 - e. To receive and consider comments or suggestions from the tenants and advise the Council as appropriate
 - f. To liaise with the Laxton Allotments Tenants Association and advise the Council accordingly

C. The Tenant will not

- C.1. Cause any nuisance or annoyance to the occupier of any other Allotment Garden or to occupiers of neighbouring properties, or obstruct any path set out by the Council for the use of the other tenants.
- C.2. Underlet, assign or part with the possession of the Allotment Garden or any part of the garden without the written consent of the Council.
- C.3. Cut or prune any time or other trees, or take, sell or carry away any mineral, sand or clay, without the written consent of the Council.
- C.4. Use synthetic carpet as a weed suppressant.
- C.5. Keep any livestock, fowl or bees on the Allotment Gardens.
- C.6. Use barbed wire for a fence adjoining any path set out by the Council for the use of the occupiers of the Allotment Gardens.

- C.7. Erect any building or structure on the Allotment Garden, without the written consent of the Council, and will be responsible for the removal of any building or structure on or before the termination of the tenancy. Existing buildings and structure on the allotment garden shall be maintained with a tidy appearance and be structurally safe.
- C.8. Lock any access gate between Allotment Gardens without the prior written permission of the Council to which a copy of the key will be provided.
- C.9. Burn any plastic or synthetic materials on the Allotment Garden. Materials for burning will not be brought onto site.
- C.10. Plant trees, other than fruit trees, or construct ponds or other permanent features on the Allotment Garden.
- C.11. Take propelled vehicles onto the site (other than invalid carriages) other than to make occasion visits to deliver goods to the Allotment Garden.
- C.12. Use the Allotment Garden for residential or business purposes.
- C.13. Bring into or keep any dog in the area of the allotments nor allow anyone acting with his/her authority or approval to do so

D. The Council will not:

- D.1. Unreasonably withhold consent for applications to:
- Cut or prune any timber or any trees, or take, sell or carry away any mineral, sand or clay.
 - Erect any building or structure on the Allotment Garden
 - Lock any access gate between Allotment Gardens, providing a key is supplied to the Council.
- D.2. Be responsible for neither the recovery of vehicles that have become stranded on the site nor the repair of any damage to the site caused by this or their recovery.

E. Termination of Tenancy

- E.1. The Tenant may terminate the tenancy by giving one month's written notice to the Council. No refund of tenancy fees paid will be made.
- E.2. The Council may terminate the tenancy by 12 month's written notice in advance expiring on or before 6 April or on or after 29 September in any year as provided by the Allotments Act 1950, subject to Government approval as necessary.

- E.3. The tenancy of the Allotment Garden shall terminate on the yearly rent day after the death of the tenant. In such a case, first refusal will be offered to a close relative, partner or close friend of the tenant.
- E.4. Tenancy will be terminated by the Council by re-entry after one month's notice which will be posted to the tenants address and also on site:
- a) If the rent is in arrears for more than 14 days after the due date; or
 - b) If the tenant is not observing the conditions of his/her tenancy as contained in this document; or
 - c) If the tenant is declared bankrupt or entered into a deed of arrangement with, or compound with, creditors, or is in custody for a period exceeding 28 days.
- E.5. Upon termination of the tenancy, the Council will perform an inspection of the Allotment Garden to determine that the plot is in a similar state to that which existed at the start of this tenancy. The tenant is responsible for the removal of all buildings and other structures, unless agreed with the Council.
- E.6. In all cases, upon termination of the tenancy, the responsibility for the Allotment Gardens reverts to the Council.

F. General

- F.1. 'The Tenant' shall be one person named on the tenancy agreement.
- F.2. Written notice may be served on the Council at the address of the Clerk at:

3 Ruskin Way
Brough
East Riding of Yorkshire
HU15 1GW

Note – Letting Policy

1. Vacant Plots will be allocated in accordance with the waiting list maintained in date order by the Clerk. Existing tenants wishing to move to another allotment should inform the Clerk who will add their name to the waiting list.
2. Request to exchange plots will be required in writing for consideration by the Council.

DATE – 07/04/16

VILLAGE TASKFORCE SCHEDULE

PARISH – Laxton

OFFICER – Jim McGivern

| ROAD | ELEMENT | | | LOCATION/DETAILS | DATE COMPLETED |
|-------------------------|---------------|---|----------|--|----------------|
| Chapel Lane, Laxton | C'Way Pothole | | Signage | Stain bench in front of church. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | ■ | Other | | |
| Front Street, Laxton | C'Way Pothole | ■ | Signage | In front of entrance to Hall Farm, opposite Bricklayers Arms. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Station Road | C'Way Pothole | | Signage | Provide plaining to area of verge damage opposite the farm. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| New Lane, Laxton | C'Way Pothole | | Signage | Benches (x 2) at junction with Station Road - stain wooden parts and paint concrete sections white. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | ■ | Other | | |
| Trandy Lane, Laxton | C'Way Pothole | ■ | Signage | Approx. 50M before level crossing on eastern approach. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Jubilee Avenue, Laxton | C'Way Pothole | | Signage | .Stain wooden seat approx. 100m down the road on the LHS. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | ■ | Other | | |
| Jubilee Avenue, Laxton | C'Way Pothole | | Signage | Clean street nameplate at junction with St Peters Lane. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| St Peters Lane, Laxton | C'Way Pothole | | Signage | Clean street nameplate at junction with Jubilee Avenue. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Main Street, Saltmarshe | C'Way Pothole | | Signage | Clean street nameplate and directional sign (for Laxton & Yokefleet) opposite Fox Lane and cut vegetation back off sign. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |

| | | | | | |
|-------------------------|---------------|---|----------|--|--|
| Main Street, Saltmarshe | C'Way Pothole | ■ | Signage | Opposite Groves Staiths (left at end of Fox Lane) | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Main Street, Saltmarshe | C'Way Pothole | ■ | Signage | X 3 No. at entrance to farm with white windows and green drain pipes (right at end of Fox Lane). | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Main Street, Saltmarshe | C'Way Pothole | ■ | Signage | X 4 No. immediately before Joiners Cottage (right at end of Fox Lane). | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Main Street, Saltmarshe | C'Way Pothole | ■ | Signage | Approx 100M past Joiners Cottage (right at end of Fox Lane). | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |
| Fox Lane, Saltmarshe | C'Way Pothole | | Signage | Cut back epicormic growth from tree immediately behind village nameplate. | |
| | F'Way Pothole | | Sweeping | | |
| | Painting | | Other | | |

DATE – 07/04/2016

OFFICER – Jim McGivern

SCHEDULE OF ISSUES OUTSIDE REMIT OF TASKFORCE

PARISH – Laxton

| ROAD | ELEMENT | | | LOCATION/DETAILS | COMMENTS |
|----------------------|----------|--|----------|---|---|
| Front Street, Laxton | C'Way | | Signage | Highways - Request for 'slow' road marking on road both approaches to bend at Bricklayers Arms to be refreshed as almost totally faded. See photo's 2936 & 2937. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | | Sweeping | | |
| | Painting | | Other ■ | | |
| Trandy Lane, Laxton | C'Way | | Signage | Highways – Request for timescale for installation of promised gully on eastern approach to level crossing due to excessive amount of standing water. See photo's 2929 and 2930. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | | Sweeping | | |
| | Painting | | Other ■ | | |
| Trandy Lane, Laxton | C'Way | | Signage | Highways – Request for plainings on LHS (heading out of village) on western side of level crossing between bend warning sign and barrier warning sign. See photos 2932 & 2933. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | | Sweeping | | |
| | Painting | | Other ■ | | |
| Trandy Lane, Laxton | C'Way | | Signage | Highways – Request for ditch opposite barrier warning sign on western approach to level crossing to be cleared. See photo's 2931 & 2932. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | | Sweeping | | |
| | Painting | | Other ■ | | |
| Church Close, Laxton | C'Way | | Signage | Highways – Request for raised access kerb at entrance to No. 3 to be reset to eliminate trip hazard. See photos 2934 & 2935. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | | Sweeping | | |
| | Painting | | Other ■ | | |

| | | | | | |
|----------------------|---------------|----------|---|---|---|
| Church Close, Laxton | C'Way Pothole | Signage | | Parish Liaison – Request for limb of tree to rear of No. 9 overhanging and seriously blocking light to allotments to be removed. Check if property in ERYC ownership and whether tree is subject to any protection. | Property not owned by ERYC. The tree has a Tree Protection Order on it and consent for any work to be carried out to the tree would need to be obtained from the Trees and Landscape section at County Hall (General enquiries no. 01482 393719). |
| | F'Way | Sweeping | | | |
| | Painting | Other | ■ | | |
| Fox Lane, Saltmarshe | C'Way Pothole | Signage | | Highways – Request for white lines at the junction with Main Street to be refreshed as very badly faded. See photo 2938. | Forwarded to Dave Sach, Engineer, Highways, on 14/4/16. |
| | F'Way | Sweeping | | | |
| | Painting | Other | ■ | | |

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of
smaller authority here:

LAXTON PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

| | Agreed | | 'Yes' means that this smaller authority: |
|---|--------|-----|---|
| | Yes | No* | |
| 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. | ✓ | | prepared its accounting statements in accordance with the Accounts and Audit Regulations. |
| 2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. | ✓ | | made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge. |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances. | ✓ | | has only done what it has the legal power to do and has complied with proper practices in doing so. |
| 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. | ✓ | | during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts. |
| 5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. | ✓ | | considered the financial and other risks it faces and has dealt with them properly. |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. | ✓ | | arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. |
| 7. We took appropriate action on all matters raised in reports from internal and external audit. | ✓ | | responded to matters brought to its attention by internal and external audit. |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements. | ✓ | | disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant. |
| 9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. | Yes | No | has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts. |
| | | NA | |

This annual governance statement is approved by this smaller authority and recorded as minute reference:

MINUTE REFERENCE
dated DD/MM/YY

Signed by:

Chair SIGNATURE REQUIRED

dated DD/MM/YY

Signed by:

Clerk SIGNATURE REQUIRED

dated DD/MM/YY

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2015/16 for

Enter name of smaller authority here:

LAXTON PARISH COUNCIL

| | Year ending | | Notes and guidance |
|---|---------------------------|---------------------------|---|
| | 31 March 2015 £ | 31 March 2016 £ | |
| 1. Balances brought forward | 11514 | 11638 | Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records. Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year. |
| 2. (+) Precept or Rates and Levies | 6968 | 6968 | Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received. |
| 3. (+) Total other receipts | 718 | 12829 | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received. |
| 4. (-) Staff costs | 2045 | 11720 | Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses. |
| 5. (-) Loan interest/capital repayments | 3141 | 3141 | Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any). |
| 6. (-) All other payments | 2376 | 13695 | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). |
| 7. (=) Balances carried forward | 11638 | 12879 | Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6) |
| 8. Total value of cash and short term investments | 11638 | 12879 | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation. |
| 9. Total fixed assets plus long term investments and assets | 5410 <i>(restated)</i> | 8025 <i>(restated)</i> | The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March |
| 10. Total borrowings | 30068 | 28358 | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB). |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes | No | The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions. |
| | | X | |

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

SIGNATURE REQUIRED

Date DD/MM/YYYY

I confirm that these accounting statements were approved by this smaller authority on this date:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting approving these accounting statements.

SIGNATURE REQUIRED

Date DD/MM/YYYY

Explanation of variances – pro forma

Laxton Parish Council

The 'Practitioners' Guide' provides guidance on explaining significant variances. Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2).

| Section 2 | 2014/15 £ | 2015/16 £ | Variance £ | Variance % | Detailed explanation of variance (with amounts £) |
|---|--|--------------|---------------|---------------|---|
| Box 2 Precept or Rates and Levies | 6968 | 6968 | 0 | 0 | — |
| Box 3 Total other receipts | 718 | 12829 | 12111 | 1687 | Community donations to defibrillator - £3496 • Grant fund to defibrillator : £2580 • Grant fund to ICT equipment: £595.98, Grant fund to emergency equipment £297, Big Lottery fund to Community Led Plan - £3002 |
| Box 4 Staff costs | 2045 | 1720 | -325 | 16 | Additional staffing costs incurred in 2014/15 to secure interim Clerk whilst Clerk vacancy filled - |
| Box 5 Loan interest/capital repayments | 3141 | 3141 | 0 | 0 | — |
| Box 6 All other payments | 2376 | 13695 | 11319 | 476 | Two major projects in 2015/16 -- 1) Lease of Community defibrillator costs approx £5800 + enhancing emergency store cost approx £3200. Also purchase litterbins £504, noticeboard £439 + ICT - £500. |
| Box 9 Total fixed assets & long term investments & assets | 5410 | 8025 | 2615 | 48 | Not originally stated in error. Increase in 2015/16 due to additional emergency equipment, noticeboard, floor mat and ICT equipment. |
| Box 10 Total borrowings | 30068 | 28358 | 1710 | 6% | |
| Explanation for 'high' reserves | Box 7 is more than twice Box 2 because N/A | | | | |

2015/16 BUDGET REPORT

| | Budget | Actual Spend | Difference | Notes |
|----------------------------------|-----------------|---------------------|-------------------|-------------------------------|
| <u>Expenditure</u> | £ | £ | £ | |
| Salaries / N.I. | 1654 | 1,719.34 | 65.34 | HMRC Carry forward |
| Training Budget | 500 | 173.79 | -326.21 | |
| Postage/Stationery / Printing | 220 | 587.10 | 367.10 | Printer and PC |
| Mileage | 100 | 0.00 | -100.00 | |
| PC Insurance | 250 | 251.85 | 1.85 | |
| Seats / Bins / Notice Boards | 2200 | 1,168.14 | -1,031.86 | |
| Room Booking / Village Hall Rent | 195 | 0.00 | -195.00 | Village Hall still to be paid |
| Grants | 250 | 250.00 | 0.00 | |
| Emergency equipment | 3000 | 8,996.81 | 5,996.81 | emrgncy equip and defib |
| Public Works Loan | 3141.44 | 3,141.44 | 0.00 | |
| Subscriptions | 325.74 | 77.00 | -248.74 | ERNLLCA sub. paid in 2014_5 |
| Audit | 144 | 125.00 | -19.00 | |
| Lighting SLA | 249.71 | 244.83 | -4.88 | |
| Election Costs | 1500 | 0.00 | -1,500.00 | |
| Drainage Rates | 2.33 | 2.39 | 0.00 | |
| Allotments | 0 | 711.19 | 711.19 | |
| VAT | 1,106.82 | 1,106.82 | 0.00 | |
| Total Expenditure | 14839.04 | 18556 | 3717 | |
| <u>Income</u> | | | | |
| Precept | 6967.5 | 6967.5 | | |
| Allotments | 285 | 150 | | Lower rent reduced rent |
| Grants / Reimbursements | 1500 | 9187.44 | | |
| Donations | 0 | 3490 | | |
| VAT | 1,106.82 | 0.00 | | £1172.62 claim to be made. |
| Interest | 1.2 | 1.44 | | |
| Draw from Reserves | 4978.52 | 0 | | |
| Total Income | 14839.04 | 19,796.38 | -4,957.34 | |
| Income less Expenditure | | | -1240.68 | |

Laxton Parish Council Bank Reconciliation Year Ending 31 March 2016

Prepared by Alan Bravey, Clerk to Laxton Parish Council

Closing Statements 31 March 2016

| | £ | £ | £ | £ |
|-------------------------------------|--------|----------|----------|------------------|
| Current Account 050439 | | 11854.55 | | |
| Premium Account 227884 | | 1439.07 | | |
| Petty Cash Float | | 40 | | |
| | | | 13333.62 | |
| Less | | | | |
| Unpresented Cheques 31 March 2015: | | | | |
| 1) ERNLLCA | 36.00 | | | |
| 2) ERNLLCA | 72.00 | | | |
| 3) East Riding of Yorkshire Council | 40.50 | | | |
| 4) Alan Bravey | 82.61 | | | |
| 5) Post Office | 55.20 | | | |
| 6) Alan Bravey | 100.00 | | | |
| 7) Alan Bravey | 68.57 | | 454.88 | |
| Add | | | | |
| Undeposited Cash 31 March 2015: | | | | |
| Petty Cash Overpayment | 0.01 | | | |
| | | | 0 | |
| NET BALANCES | | | | 12,878.75 |

Ledger

| | | | | |
|--|----------|--|--|-----------------|
| Opening Balance | 11638.07 | | | |
| Add Reciepts in the Year | 19796.38 | | | |
| Less Payments in the Year | 18555.70 | | | |
| CLOSING CASH BOOK BALANCE 31 March 2016 | | | | 12878.75 |

Laxton Parish Council Asset Register - March 2016

| Asset | Cost | Date acquired | Location |
|-------------------------------------|----------------|---------------|--|
| Street furniture: | | | |
| 4 Benches | 2000 | Various | Chapel Lane, Station Road Junction, Jubille Avenue |
| 2 Litter Bins | 504 | 2015 | Laxton - Near Beacon and Bonfire Field |
| Notice Board | 439 | 2015 | Saltmarsh |
| Office: | | | |
| Computer - Backup | 400 | 2006 | Clerk |
| Laptop - Lenovo G50 | 308 | 2015 | Clerk |
| Printer, Epson Workforce Pro | 165 | 2015 | Clerk |
| Filing Cabinet | 60 | 2007 | Victory Hall |
| Stapler | 5 | 2015 | Clerk |
| Book - Local Councils Explained | 50 | 2015 | Clerk |
| Community Assets: | | | |
| Allotment Gardens | 1 | | Rear of Church Close, Laxton |
| Parish Beacon | 1 | 2002 | Station Road Junction |
| Emergency Equipment | | | |
| Honda 2200 Generator | 365 | 2008 | Emergency Location 1 |
| WB20XT Water Pump | 266 | 2008 | Emergency Location 1 |
| Input Hose | 309 | 2008 | Emergency Location 1 |
| Output Hose | 412 | 2008 | Emergency Location 1 |
| 4 Explorer Torches | 99 | 2008 | Emergency Location 1 |
| Sack Barrow | 18 | 2008 | Emergency Location 1 |
| First Aid Box | 8 | 2008 | Emergency Location 1 |
| 6 Hi Vis Jackets | 114.99 | 2015 | Emergency Location 2 |
| 6 Leather Gloves | 10 | 2015 | Emergency Location 2 |
| 3 Shovels | 31 | 2015 | Emergency Location 2 |
| 4 Broom | 48 | 2015 | Emergency Location 2 |
| Key Safe | 15 | 2015 | Emergency Location 2 |
| Infrared dual / kerosene heater | 425 | 2015 | Emergency Location 2 |
| 2.2kw Generator (Petrol) | 366 | 2015 | Emergency Location 2 |
| 4x 700w Petrol Generator | 195 | 2015 | Emergency Location 2 |
| 1000 l/min petrol water pump | 308 | 2015 | Emergency Location 2 |
| 2x 230 volt twin 2w telescopic trip | 90 | 2015 | Emergency Location 2 |
| 230 400 LED Worklamp double | 41 | 2015 | Emergency Location 2 |
| 350 Empty Sandbags | 151 | 2015 | Emergency Location 2 |
| Metal Shed | 160 | 2015 | Emergency Location 2 |
| Motorola Two Way Radio | 70 | 2015 | Emergency Location 2 |
| 2 Wind Up Radios | 50 | 2015 | Emergency Location 2 |
| 6 Tonnes of Sand | 280 | 2015 | Emergency Location 2 |
| 2 Defibrilators | Leased | 2015 | Laxton and Saltmarsh |
| Allotments | | | |
| Rotorvator | 185 | 2015 | Allotment |
| Petrol Strimmer | 75 | 2015 | Allotment |
| Total | 8024.99 | | |

Position at 2014/15 - £5410

Laxton Parish Council

Accounts for Payment

April 2016

| Payee | Details | Total | VAT |
|-----------------------------------|--|---------------|--------------|
| Alan Bravey | Salary - March | 83.01 | |
| Post Office | PAYE - March | 54.80 | |
| ERNLLCA | Annual Subscription | 251.72 | 12.00 |
| RD Webster | Lead, sockets, plugs and oil for emergency equipment | 37.90 | 7.58 |
| Ouse and Humber Drainage Board | Agricultural Drainage Rates | 2.46 | 0 |
| Total | | 429.89 | 19.58 |